



**CALL TO ORDER**

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, January 16, 2017, on the Council Bluffs campus, 2700 College Road, Council Bluffs, IA. The meeting was called to order by President Doug Goodman.

**ROLL CALL**

Members present: Fred Lisle, Larry Winum, Doug Goodman, Scott Robinson, Brent Siegrist, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: Robert Ross. Also present: Dr. Dan Kinney, President of the College; Erin Stopak, Board Secretary; Eddie Holtz, Board Treasurer; Tori Christie, Dr. Marjorie Welch, Molly Noon, Mark Stanley and Don Kohler.

**AGENDA**

Motion was made by Mr. Winum, seconded by Mr. Madsen, to approve the agenda. All aye votes were recorded.

Motion carried.

**MINUTES**

Motion was made by Mr. Siegrist, seconded by Mr. Lisle, to approve the minutes of the Regular Board Meeting held on December 19, 2016, as presented. All aye votes were recorded.

Motion carried.

**MONITORING  
INFORMATION  
ABOUT COLLEGE  
OPERATIONS**

**President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- Governor Branstad has proposed cutting \$8.7 million from the state's community colleges for the current fiscal year.

**IACCT Report**

Connie Hornbeck, IACCT Representative, reported on the following:

- The IACCT Board will be meeting next week, there was no report.



**Other Reports**

*Workforce and Economic Development Report*

Mark Stanley, Vice President of Economic and Workforce Development, informed the Trustees of two new training agreement with MAHLE and SIRE.

**CONSENT AGENDA**

Motion was made by Mr. Siegrist, seconded by Mr. Madsen, to approve the Consent Agenda as presented. All aye votes were recorded.

Motion carried.

**Personnel Report**

Kelly Fischer, Director of Human Resources, presented the Board with the Personnel Report.

New employees include: Christine Bolas, Enrollment Advisor; Taylor Caughey, Maintenance/Groundskeeper; Breanna Jackson, Associate – Early Childcare Center; Crystal Saulsberry, Director – Simulation Center and Nursing Assistant Program

Employees leaving include: Shaun Kunze, Dish Room Attendant

**Financial Report**

Eddie Holtz, Vice President of Finance, presented the Trustees with the Financial Summary.

*Operations Summary*

Property Tax Valuations – the College has received the property tax valuation reports from all 13 county auditors for the FY17 budget process. Twelve out of the thirteen counties reported increases ranging from 1.34% to 4.87%. Overall, Iowa Western's valuation increased 2.34% and the increase will generate approximately \$46,000 in tax revenue for the General Fund.



*Financial Summary*

A comparison of FY17 results for year-to-date versus FY16 was shared with the Trustees.

**Curriculum**

Dr. Marjorie Welch, Vice President of Academic Affairs, presented the Trustees with a summary of changes to the curriculum.

**ACTION  
ITEMS**

**Public Hearing: KIWR FY16 Year End Operations and Audit Report**

Motion was made by Mr. Winum, seconded by Mr. Robinson, to enter into a public hearing for the KIWR FY16 Year End Operations and Audit Report. All aye votes were recorded.

Motion carried.

*The Board entered into a Public Hearing at 2:18pm.*

**KIWR Operations Report**

Don Kohler, Vice President of Marketing and Public Relations, reported on the following:

- Community Service PSA's  
KIWR produced more than 5,500 Public Service Announcements last year, highlighting over 50 organizations, including: Girl Scouts of Greater Iowa, Make a Wish Foundation, SOLAS, Iowa Western Career Fair, Iowa Western Wellness Expo, Colon Cancer Awareness Month, Operation Medicine Cabinet, Arthritis Walk & Awareness, Stars Scholarship Program, Midlands Humane Society (Wag-A-Gram event, Derby Black Tie Fundraiser, Vets & Pets Blackjack Run).
- Pick-A-Pet  
KWIR produced 4,531 Pick-A-Pet promos during the year, spotlighting animals available for adoption at local shelters.



This program averaged 12 PSA announcements per day, running every hour. According to area animal control agencies 60 cats and 120 dogs were adopted in 2016 as a result of this programming. Local agencies participating in the Pick-A-Pet programming include:

- Midlands Humane Society
- Midwest Dog Rescue Network
- Pottawattamie County Animal Shelter
- SOLAS – Support Our Local Shelters
- Muddy Paws Dog Rescue
- Homeward Bound in the Heartland Animal Rescue

**KIWR FY16 Audited Financial Report**

Eddie Holtz, Vice President of Finance, presented the Board with the KIWR FY16 Audited Financial Report prepared by Denman & Company, LLP.

Motion was made by Mr. Pash, seconded by Mrs. Hornbeck, to enter into a Regular Session. All aye votes were recorded.

Motion carried.

*The Board entered into Regular Session at 2:32pm.*

**Acceptance of the KIWR FY16 Audited Financial Report**

Motion was made by Mr. Siegrist, seconded by Mr. Winum, to accept the KIWR FY16 Audited Financial Report as presented. All aye votes were recorded.

Motion carried.

**Resolution Directing the Publication of Notice on the Proposition of the Issuance Not to Exceed \$2,000,000 Industrial New Jobs Training and Refunding Certificates**

Motion was made by Mrs. Hornbeck, seconded by Mr. Madsen, to approve the resolution directing the publication of notice on the



proposition of the issuance not to exceed \$2,000,000 Industrial New Jobs Training and Refunding Certificates. A roll call vote was taken. All aye votes were recorded.

Motion carried.

**Resolution Approving Preliminary Official Statement and Approving Electronic Bidding Procedures**

Motion was made by Mr. Pash, seconded by Mr. Siegrist, to approve the resolution approving preliminary official statement and approving electronic bidding procedures. A roll call vote was taken. All aye votes were recorded.

Motion carried.

**Approval of Retirement Incentive Program**

Motion was made by Mr. Madsen, seconded by Mr. Winum, to approve the Retirement Incentive Program as presented by the Administration. All aye votes were recorded.

Motion carried.

**ADJOURNMENT**

Motion was made by Mr. Lisle, seconded by Mrs. Hornbeck, to adjourn. All aye votes were recorded.

Motion carried.

*The meeting adjourned at 2:45pm.*

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Doug Goodman, Board President

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Erin Stopak, Board Secretary