

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, January 22, 2018, via teleconference due to inclement weather.

The meeting was called to order by President Doug Goodman.

ROLL CALL

Members present: Larry Winum, Doug Goodman, Scott Robinson, Brent Siegrist, Kathy Rieger, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: Fred Lisle. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Eddie Holtz, Board Treasurer; Tori Christie, Molly Noon, Mark Stanley, Dr. Marjorie Welch and Don Kohler.

APPROVE AGENDA

Item 6.03.1 Economic and Workforce Development Report was removed from the agenda.

Motion was made by Mr. Winum, seconded by Mr. Madsen, to approve the agenda. All aye votes were recorded. Motion carried.

APPROVE MINUTES

Motion was made by Mr. Siegrist, seconded by Mr. Winum, to approve the minutes of the Regular Board Meeting held on December 19, 2017, as presented. All aye votes were recorded. Motion carried.

MONITORING INFORMATION ABOUT COLLEGE OPERATIONS

President's Report

Dr. Dan Kinney, President of the College, reported on the following:

- We received the 2017 NCLEX scores for the nursing students, and they are greatly improved from previous years. Dr. Welch will share these numbers at the February meeting.
- We are adding a position in the Academic Affairs division. The position will be a Curriculum and Assessment Coordinator.

IACCT Report

The IACCT Board will be meeting later this week. There was nothing to report.

CONSENT AGENDA

Motion was made by Mrs. Rieger, seconded by Mrs. Hornbeck, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Kelly Fischer, Director of Human Resources, presented the Board with the Personnel Report.

New employees include: Terry Bailey, Intermediary Specialist/High School Outreach; Marvin Godden, Parts Department Instruction Lab Assistant; Lisa Jeska, Accounting Cashier; Cybill Kline, Instructor for the Clarinda Correctional Facility; Danielle Ritchie, Secretary for Clarinda Correctional Facility; Brandon Struebing, Instructor of Business and Accounting; Cara Trede, Dean of Enrollment Services

Employees leaving include: Ronald Gann, Director of Marching and Concert Band; Dustin Meinke, Assistant Professor of English

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial summary. Highlights from the report include:

- Property Tax Valuations – We have received the property tax valuation reports from all 13 county auditors for the FY19 budget process. Ten out of thirteen counties reported increases ranging from a low of 0.06% to the high of 9.36%. The only counties reporting declines were Crawford, Harrison and Montgomery County. Overall, Iowa Western's valuations increased 1.89% and the increase will generate approximately \$37,500 in tax revenue for the General Fund.
- Upcoming New Financial Statement Format – We have been working with a company called Forecast5 Analytics for the past six months on developing a more robust financial analytical tool. The program allows us to run reports for the past ten years, the current year as well as forecasted years. We will be utilizing this program in the near future to provide a fresh look to our financial statements while being able to give a better look at key areas. The program also enables us to look at current year forecasts (by using historical trends) on a more regular basis and even allows us to look many years into the future to aid in our decision-making. We are very excited to get this fully implemented.

Curriculum

Dr. Marjorie Welch, Vice President of Academic Affairs, presented the Board with changes to the curriculum. Changes include:

Program Modifications

Media Studies: Sports Media Technology AAS

Media Studies: Radio AAS

Media Studies: Television/Video AAS

These program modifications are to condense the Media Studies offerings to three AAS programs.

Diesel Technology

Music AA

Spanish

These modifications are to change the math requirement, and to streamline student options to reflect the specific math course students should take to most likely succeed. Most programs replaced College Algebra with Statistics or Technical Math.

Theatre

Communication Studies

Art

Literature

Audio Engineering

Exercise Science

These modifications are to change the math requirement, and to streamline student options to reflect the specific math course students should take to most likely succeed. Most programs replaced College Algebra with Statistics or Technical Math.

New Courses

MMS 932 Media Studies Internship

Created one combined Media Studies internship course allowing students to interact across media related disciplines.

MAT 057 Statistics Success

This course is being developed as a co-requisite to Statistics.

Course Modifications

MAP 215 Medical Laboratory Techniques

Adding prerequisite, Anatomy and Physiology for Allied Health and Clinical Procedures I.

MAT 157 Statistics

Adding a co-requisite/prerequisite to the course.

MAT 068 College Preparatory Math

Changing the course description to better reflect the course.

ACTION ITEMS

Public Hearing: KIWR FY17 Year End Operations and Audit Report

Motion was made by Mrs. Hornbeck, seconded by Mr. Madsen, to enter into a public hearing for the KIWR FY17 Year End Operations and Audit Report. All aye votes were recorded. Motion carried.

The Board entered into a Public Hearing at 2:30pm.

KIWR Operations Report

Don Kohler, Vice President of Marketing and Public Relations, presented the Board with the FY17 KIWR Operations Report.

Highlights from the report include:

- KIWR continues to rank high on the Nielson rankings; Don shared that KIWR is tied for second place at the Monday through Sunday 6:00am to 12:00pm time slot for men ages 18-34.
- KIWR continues to be active in the community, delivering PSA's for numerous non-profit organizations and their events. A examples include: Pick A Pet (Humane Society), Special Olympics Polar Plunge, Out of the Darkness Suicide Walk, Pine Ridge Toy Drive, Extra Life Omaha drive for Children's Hospital.

KIWR FY17 Audited Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the KIWR FY17 Audited Financial Report prepared by Denman & Company, LLP.

Motion was made by Mr. Siegrist, seconded by Mrs. Hornbeck, to enter into a Regular Session. All aye votes were recorded. Motion carried.

The Board entered into Regular Session at 2:47pm.

Acceptance of the KIWR FY17 Audited Financial Report

Motion was made by Mr. Pash, seconded by Mrs. Rieger, to accept the KIWR FY17 Audited Financial Report as presented. All aye votes were recorded. Motion carried.

Receipt of Bids. Not to exceed \$2,000,000 Industrial New Jobs Training Certificates, Series 2018-1

Motion was made by Mr. Pash, seconded by Mr. Siegrist, to approve the receipt of bids, not to exceed \$2,000,000 Industrial New Jobs Training Certificates, Series 2018-1. A roll call vote was taken. All aye votes were recorded, with Mr. Winum abstaining. Motion

carried.

Resolution Instituting Proceedings to Take Additional Action. Not to Exceed \$2,000,000 Industrial New Jobs Training Certificates, Series 2018-1

Motion was made by Mr. Siegrist, seconded by Mr. Madsen, to approve the resolution instituting proceedings to take additional action. Not to exceed \$2,000,000 Industrial New Jobs Training Certificates, Series 2018-1. A roll call vote was taken. All aye votes were recorded, with Mr. Winum abstaining. Motion carried.

Resolution Directing the Sale and Delivery of Industrial New Jobs Training Certificates

Motion was made by Mrs. Hornbeck, seconded by Mr. Madsen, to approve the resolution directing the sale and delivery of Industrial New Jobs Training Certificates. A roll call vote was taken. All a votes were recorded with Mr. Winum abstaining. Motion carried.

Resolution Authorizing the Issuance of Industrial New Jobs Training Certificates, Series 2018-1, and Providing for the Securing of Such Certificates for the Purpose of Carrying Out an Industrial New Jobs Training Program Project Designated as the 2018-1 Multiple Project

Motion was made by Mr. Madsen, seconded by Mr. Pash, to approve the resolution authorizing the issuance of Industrial New Jobs Training Certificates, Series 2018-1, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training Program Project Designated as the 2018-1 Multiple Project. A roll call vote was taken. All aye votes were recorded, with Mr. Winum abstaining. Motion carried.

Resolution Approving Preliminary Industrial New Jobs Training Agreement, MAHLE Engine Components USA, Inc. Project

Motion was made by Mrs. Rieger, seconded by Mr. Robinson, to approve the resolution approving preliminary Industrial New Jobs Training Agreement, MAHLE Engine Components USA, Inc. Project. A roll call vote was taken. All aye votes were recorded, with Mr. Winum abstaining. Motion carried.

Set Date of Public Hearing and Authorize Publication of Notice; \$10,000,000 Dormitory Revenue Refunding Bonds, Series 2018A

Motion was made by Mr. Pash, seconded by Mr. Madsen, to schedule February 19, 2018, as the date of the Public Hearing for the \$10,000,000 Dormitory Revenue Refunding Bonds, Series 2018A. All aye votes were recorded. Motion carried.

***Set Date of Public Hearing and Authorize Publication of Notice;
\$6,000,000 Dormitory Revenue Refunding Bonds, Series 2018B***

Motion was made by Mr. Siegrist, seconded by Mrs. Rieger, to schedule February 19, 2018, as the date of the Public Hearing for the \$6,000,000 Dormitory Revenue Refunding Bonds, Series 2018B. All aye votes were recorded. Motion carried.

***Set Date of Public Hearing and Authorize Publication of Notice;
\$7,000,000 Dormitory Revenue Refunding Bonds, Series 2018C***

Motion was made by Mr. Robinson, seconded by Mrs. Hornbeck, to schedule February 19, 2018, as the date of the Public Hearing for the \$7,000,000 Dormitory Revenue Refunding Bonds, Series 2018C. All aye votes were recorded. Motion carried.

Approval of Child Care Center Rate Increase

The Administration recommended a \$4 per week rate increase for all ages and categories. This will offset inflationary costs and allow the Childcare Center to continue to operate in a positive financial manner.

Motion was made by Mr. Pash, seconded by Mrs. Rieger, to approve the \$4 per week increase to the Childcare Center rates as presented by the Administration. All aye votes were recorded. Motion carried.

EXECUTIVE SESSION

Collective Bargaining

Motion was made by Mr. Siegrist, seconded by Mr. Winum, to enter into a closed session to conduct a strategy meeting of a public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17 of the Code of Iowa. All aye votes were recorded. Motion carried.

The Board entered into an Executive Session at 3:14pm.

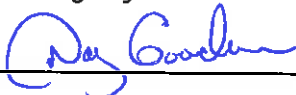
Motion was made by Mr. Madsen, seconded by Mrs. Hornbeck, to enter into a Regular Session. All aye votes were recorded. Motion carried.

The Board entered into a Regular Session at 3:33pm.

ADJOURNMENT

Motion was made by Mr. Robinson, seconded by Mr. Pash, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 3:37pm.



Doug Goodman, Board President

Erin McKee

Erin McKee, Board Secretary